

## **Risk Assessment and Method Statement for Archery Activities**

Activities covered by this document:

- Archery at Walker Brow Woods
- Archery at a temporary range

All leading instructors must remain within the remit of their qualification. Appropriate qualifications include:

GNAS Leader or above

Archery GB Instructor

Archery GB Level 1 Coach or above

Instructors may also have a limited site specific competency statement as assessed by Pete Knight.

Instructors running our sessions must have proven competency with compound bows or have attended a training session with Pete Knight.

All leading instructors must be 1<sup>st</sup> aid qualified on a course of no less than 16 hours. A first aid kit appropriate to the activity and group numbers should be present on all activities.

Safety equipment appropriate to the remoteness of the venue and weather conditions should be brought.

### ***Archery at Walker Brow Woods***

It may be appropriate to read this risk document alongside the Bushcraft & Walking Risk Document for activity sessions in Walker Brow Wood.

Guests should be supervised at all times in the wood or have been given a clear safety briefing about the environment and specifically the cliffs.

Archery should only take place at the specific range sites located in the wood. The overshoot net must always be used.

### ***Archery at a temporary range***

The range layout should be in line with the current best practice for temporary ranges.

There should be no risk to the general public or property.

Temporary ranges must be specifically risk assessed and documented. An overshoot net must always be used and warning signs erected.

Current offsite venues:

New Mills Torrs

New Mills Carnival Field

### **Risk Assessments**

The following risk assessment is only to be used as a guide. An instructor is required to work at all times within the remit of their qualifications and use good, sound judgement to back up a dynamic risk assessment. Participants are our responsibility from 'vehicle to vehicle' unless a formal goodbye or handover has taken place.

<b>Hazards</b>	<b>Risk</b>	<b>Control Measures</b>	<b>Notes</b>
Slips, Trips & Falls	Various Injuries	Careful choice of range appropriate for the prevailing conditions and group.  Safe approach to targets highlighted.	Range layout choices should be agreed with Pete Knight
Weather	Sunburn Hypothermia Hyperthermia	Appropriate clothing should be advised before the activity. Appropriate emergency equipment should be carried.	If group are not kitted correctly they should be given the choice of purchasing equipment or leaving the course
Unsupervised groups or remote supervision	Lost Falls Road Traffic Accident	Clear instructions given to group on boundaries and risks of the range site.  Unsupervised groups must have adult supervision and have been briefed.	
Equipment Failure	Various Injuries	All equipment checked immediately prior to use. Periodical inspections by Pete Knight.	
Participants	Pre-existing medical condition or injury	Participants asked to declare illness or injuries at the booking stage.  Booking forms available to instructor.	Blank declaration forms will be available to 'on the day' guests.
Members of the public approaching range	Serious Injuries	WBW is a private site but checks should still be made. Temporary ranges set up in safe manner. A HOLD FAST and report if people seen rule should be used.	
Entanglement in bowstring	Hair being pulled	Long hair to be tied back to reduce change of catching in cams or string.	Spare hair ties.
Arrows shot toward other group members	Serious Injuries	Clear range set up. Defined safe and danger areas.  Appropriate instructor briefing.	
Sting hitting bow arm	Bruising	All under 18's must wear a brace on their bow arm.  All over 18's should be strongly advised to wear a brace.  Long sleeved clothing (not baggy) is recommended.	
Walking / Running into an arrow / Falling onto arrows	Serious Injuries	Participants briefed to walk everywhere on range. Approach the targets from the side	

# PEAK INSTRUCTION

		<p>only. Carrying arrows point down and away from the body.</p> <p>When using a hip quiver it should be removed before walking around. Moving it to the back of the archer may be appropriate.</p>	
Rebounding Arrows	Various Injuries	<p>Minimum safe range distance set at 5m. Purpose made targets or bosses used.</p>	
Removing Arrows from Target	Various Injuries	<p>Clear brief given on the correct way to remove arrows, ensuring they check for other people in the way before pulling the arrow out.</p>	
Other general hazards	Various Injuries	1 <sup>st</sup> aid kit carried on all activities	Advise visit to GP/A+E where appropriate

Please also make sure you read any site specific information provided separately.

Reviewed 2/3/2015 PK